



RECOMMENDATION • INDIANA UNIVERSITY KELLEY SCHOOL OF BUSINESS • MBA PROGRAM
 801 W. Michigan St. • Indianapolis, IN 46202-5151 • 317-274-4895 • mbaindy@iupui.edu

Applicant's Name: _____
 (Please Print) (First) (M.I.) (Last)

The Family Educational Rights and Privacy Act of 1974 entitles students to have access to letters of recommendation that are part of the student's application and are retained in the files at Indiana University. The law also permits the applicant to sign a waiver relinquishing rights to inspect letters of recommendation.

If admitted to the MBA program, I waive my right to inspect the letter of recommendation below.

Applicant Signature: _____ **Date:** _____

The individual named above is applying for admission to the Indiana University Kelley School of Business MBA Program - Indianapolis and intends to have your letter of recommendation included in the information that is used for evaluation for admission. Please complete the information requested on both sides of this form. If the waiver above is not signed, the applicant, if admitted and enrolled, may have access to this recommendation.

Once the form is complete, please email it directly to the Kelley School of Business Evening MBA program (mbaindy@iupui.edu). If email is unavailable, the form may be mailed to the address listed at the top of this form. Indiana University is proud to have highly qualified women and men seek admission to the Kelley School of Business. Admission to the MBA program is selective. Your interest in this candidate and assistance in the admission process is greatly appreciated.

How long have you known the applicant?

In what capacity have you known the applicant?

What is the population against which you are evaluating this applicant?

	Below Average	Average	Above Average	Outstanding	Exceptional	Unknown
General Ability						
Creativity						
Initiative						
Maturity						
Judgment						
Leadership Ability						
Analytical Skills						
Communication Skills						
Team Player Skills						

How do you think an MBA degree will contribute to this candidate's career progress?

What do you consider to be the outstanding talents or strengths of this candidate?

What characteristics related to work do you consider in need of improvement?

*I understand that the applicant may have access to this information unless the waiver on the front of this form indicates otherwise. When completed, submit **directly** to the Kelley School of Business Graduate Office. Contact information located on front of form.*

Recommender's Signature _____ **Date:** _____
Name (type or print): _____ **Title:** _____
Company: _____ **Address:** _____
City: _____ **State:** _____ **Zip Code:** _____
Email: _____