

This program is designed for students who want to acquire basic business knowledge and skills. This is a stand-alone certificate but can be combined with an associate's or a bachelor's degree in another area.

General Requirements:

1. Admitted as a student at IUPUI.
2. Completion of 15 credit hours of certificate courses on the IUPUI campus.
3. Minimum grade point average of 2.0 in required courses.
4. Minimum cumulative grade point average of 2.0.
5. Must submit notification of completion at the beginning of their final semester of certificate coursework.
6. Prerequisites are required for some courses.
7. With the exception of BUS-K 201, BUS-X 204, and BUS-M 226; the courses below may not be used toward a business minor or a business bachelor degree.
8. More advanced courses from the business minor or the business bachelor degree may be substituted for the certificate courses. These courses are offered on-campus and are NOT offered online.
9. Some of the required courses have one or more class meetings or exams on campus. Please check the course syllabus for these dates.

Specific Requirements for the Certificate (21 total credit hours)***Business Foundations Core (18 credit hours):***

- ___ BUS-A 186 (3 cr.) Accounting and the Business Environment
(Business Minor course substitution: BUS-A 200 Foundations of Accounting, P: Sophomore Standing)
- ___ BUS-F 200 (3 cr.) Foundations of Financial Management
(Business Minor course substitution: BUS-F 300 Introduction to Financial Management, P: BUS-A 200, MATH 11000 or higher)
- ___ BUS-M 200 (3 cr.) Marketing and Society
(Business Minor course substitution: BUS-M 300 Introduction to Marketing, P: BUS-A 200, BUS-K201)
- ___ BUS-W 200 (3 cr.) Introduction to Business & Management
(Business Major course substitution: BUS-X 100 Introduction to Business)
- ___ BUS-P 200 (3 cr.) Foundations of Operations Management
(Business Minor course substitution: BUS-P 300 Introduction to Operations Management, P: BUS-A 200, MATH 11000 or higher)
- ___ BUS-Z 200 (3 cr.) Introduction to Human Resource Management
(Business Minor course substitution: BUS-Z 340 Personnel – Human Resource Management, P: Junior Standing)

Business Electives – Choose any one of the following courses (3 credit hours):***Classroom Experiences:***

- ___ BUS-K 201 (3 cr.) The Computer in Business
- ___ BUS-M 226 (3 cr.) Personal Selling Techniques
- ___ BUS-X 204 (3 cr.) Business Communications

Distance Learning Experiences:

- ___ BUS-F 260 (3 cr.) Personal Finance
- ___ BUS-L 100 (3 cr.) Personal Law
- ___ ECON-E 101 (3 cr.) Survey of Economic Issues & Problems

To declare the Business Foundations Certificate, visit: <https://apps.kelley.iupui.edu/forms/ApplyToGrad.aspx#>