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While every effort is made to provide accurate and current information, Indiana University reserves the right to change statements without notice in the Kelley Graduate Kelley School of Business MBA/JD Student Handbook concerning rules, policies, fees, curricula, courses, or other academic matters.

Revised 2/1/10
Dear prospective MBA/JD Student:

We appreciate your interest in the Indiana University MBA/JD Dual Degree Program that is administered jointly on the Indianapolis campus by the Kelley School of Business and the School of Law.

Should you select the MBA/JD Dual Degree Program, you will be embarking on programs of rigorous academic study in two highly regarded professional schools. The dual degree student’s simultaneous involvement in two programs requires special attention to scheduling and policies that may differ from those of the students pursuing the professional degrees separately. This Handbook has been prepared to introduce you to the MBA/JD Dual Degree Program, to assist you in planning a program of study, and to answer the typical questions concerning program policies and requirements.

Please take the time to read this handbook carefully. It covers such topics as admission, graduation requirements, orientation and registration, and curriculums. It also shows the standard course plan for the dual degree program students in Indianapolis.

You are invited to consult with any of the faculty or staff listed on the next page of this handbook for further information and guidance. Again, thank you for your interest in the MBA/JD Dual Degree Program of the Indiana University Kelley School of Business and School of Law. We look forward to working with you.

Sincerely,

Catherine Bonser-Neal, PhD
Associate Professor of Finance
Faculty Chair, Evening MBA Program
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THE INDIANA UNIVERSITY MBA/JD DUAL DEGREE PROGRAM

The Indiana University MBA/JD Dual Degree Program is a program that allows for the concurrent study of graduate business and graduate law course work and leads to both the MBA and JD degrees. The program is designed for individuals who want to practice law involving business clients, work in a corporate law department, or work in a government agency regulating business, among other law/business interrelated opportunities.

Candidates must meet the admissions and prerequisite criteria of each school and be separately admitted by each. Candidates may be admitted to the Kelley School of Business in either August or January and to the School of Law in August.

The MBA/JD Dual Degree requires four years of full-time study instead of the five years that would be required if the two degrees were to be earned separately. The program requires 39 credit hours at the Kelley School of Business and 80 credit hours at the School of Law in Indianapolis for graduation. Non dual degree study requires 90 credit hours at the School of Law in Indianapolis, while the MBA requires 51 credit hours at the Kelley School of Business in Indianapolis. Summer school during the first two summers of the dual program is encouraged to help the MBA/JD student attain increased credit hours and ease potential scheduling conflicts that may arise when scheduling course work in two different professional schools.

Typically, students spend the first year in full-time study in the School of Law and then begin integrating their course work with the Graduate Kelley School of Business course work in the second year. The degrees are conferred simultaneously when all requirements for graduation for the dual degree student have been met in each professional program.

In Indianapolis, the Kelley Graduate Kelley School of Business offers MBA course work through the part-time MBA Program. The MBA program is scheduled in modules, which meet 2 evenings per week from 6:00 p.m. – 8:40 p.m. for 15 weeks for the fall and spring semesters and for 10 weeks during the summer session. Additionally, some modules include a required weekend seminar.

Both the full-time and part-time divisions of the School of Law are available in Indianapolis. However, part-time students wishing to take evening classes in the School of Law may very well encounter scheduling conflicts with MBA classes scheduled for the evening. The School of Law offers course work in the full time day division Monday through Friday from 8 am -4:50 pm and in the part-time evening division Monday through Friday from 5:30 am - 7:20 pm. In addition, a few classes for both full-time and part-time students are scheduled on Saturday from 9:30 am - 12:30 pm in the School of Law.

ADMISSION

The person seeking admission to the MBA/JD dual degree program in Indianapolis must:

1. Meet the prerequisite requirements for application to the Kelley School of Business and the School of Law in Indianapolis individually;
2. Complete an application and required application documentation for each school individually, including completion of the GMAT and the LSAT examinations;
3. Be admitted to each school individually.
Both the Kelley School of Business and the School of Law are highly regarded professional programs. As such, each semester more applicants seek admission to each program than there are spaces available in each school.

As part of the application procedure for the MBA/JD Dual Degree Program, the interested candidate should contact the Kelley School of Business and the School of Law to obtain applications and pre-admission advising for each program respectively. Included in the information for each program will be information on prerequisites, the applicant pool, and characteristics of the successful applicants, deadlines, and application checklists. Since prerequisite requirements and competitive standards are not waived for applicants to the dual degree program, it is to the benefit of the potential applicant to fully understand the application, admission procedures, criteria and applicant pools for both schools.

Applicants should take particular note of the deadline dates for applications to each program and schedule their GMAT and LSAT examinations appropriately.

MBA/JD students may begin their course work in the MBA Program in Indianapolis either in August or in January, and in the School of Law in August only.

In order to be eligible for consideration for admission to the MBA/JD Program, applicants must apply, be admitted, and begin taking course work in the School of Law before they have completed more than 25 hours of MBA course work and begin taking work in the Kelley School of Business before they have completed more than 31 credit hours in the School of Law. However, since the required MBA ethics and law course appears early in the MBA program, to obtain a waiver from that course and receive full benefit of the dual program, applicants should apply and be admitted to the School of Law prior to completing the first module of MBA course work. Applicants who would have completed no more than 60 credit hours of course work in the School of Law before matriculating in the Kelley School of Business may request to be considered for admission to the MBA/JD Program on an exception basis.

Under no circumstances will an applicant who has completed more than 60 hours of course work in the School of Law before matriculating in the MBA Program be admitted to the dual degree program.

For access to our Online applications please go to http://kelley.iupui.edu/eemba/OnlineApp.cfm.

**THE PROGRAM OF STUDY - MBA**

The MBA program consists of modules of study. Modules meet two evenings per week for the semester. Additionally, Module 1A begins with a required Orientation and Welcoming Dinner. Each summer module meets two evening per week for approximately six weeks beginning in mid-May and continuing one night per week through July.

The MBA/JD student is required to take 39 MBA credit hours. MBA requirements for MBA/JD students are:
# MBA REQUIREMENTS FOR MBA/JD STUDENTS

<table>
<thead>
<tr>
<th>Module 1A</th>
<th>Module 1B</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Fall - Semester III of Dual Program)</td>
<td>(Spring - Semester IV of Dual Program)</td>
</tr>
<tr>
<td>A524 Managing Accounting Info (3)</td>
<td>G511 Microeconomics (1.5)</td>
</tr>
<tr>
<td>G502 Managerial Economics (1.5)</td>
<td>G512 Macroeconomics (1.5)</td>
</tr>
<tr>
<td>J501 Dev Strategic Capabilities (1.5)</td>
<td>F523 Financial Management (3)</td>
</tr>
<tr>
<td>X511 FoodCorp Seminar (1.5)</td>
<td>X522 Enterprise Lectures/Case Comp (1.5)- elective</td>
</tr>
<tr>
<td><strong>Total 7.5 Credit Hours</strong></td>
<td><strong>Total 7.5 Credit Hours</strong></td>
</tr>
</tbody>
</table>

**Summer Module 1S**

**Total 3 Credit Hours**

<table>
<thead>
<tr>
<th>Module 2A</th>
<th>Module 2B</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Fall – Semester V in Dual Program)</td>
<td>(Spring – Semester VI in Dual Program)</td>
</tr>
<tr>
<td>M501 Strategic Marketing Management (3)</td>
<td>J506 Leadership &amp; Strategy Mgmt (3)</td>
</tr>
<tr>
<td>P501 Operations Management (3)</td>
<td>X523 Enterprise Experience I or MBA Elective (1.5)</td>
</tr>
<tr>
<td><strong>Total 6 Credit Hours</strong></td>
<td><strong>Total 3 – 4.5 Credit Hours</strong></td>
</tr>
</tbody>
</table>

**Summer Module 2S**

| D594 Competitive Strategy in Global Industries |
| X524 Enterprise Experience 2 or MBA Electives (3) |
| **Total 6 Credit Hours** |

**Module 3**

(Fall and Spring – Semester VII and VIII in Dual Program)

| MBA Elective | 3 - 4.5 Credit Hours |
With the exception of the summer module, all modules are offered both fall and spring semesters. Nine (9) hours of elective/ADC course work in the MBA program are dropped for the dual degree students, as well as Summer Module IS.

**Suggested Program of Study** The following is a suggested program of study for the Indianapolis campus. It assumes that the student has decided to pursue the dual degree program before starting the second year in Law and attempts to minimize the problems associated with mixing Law and Business courses in the same semester. It also assumes enrollment in the full-time division of the School of Law.

**SUGGESTED PROGRAM OF STUDY FOR MBA/JD**

<table>
<thead>
<tr>
<th>Semester I</th>
<th>15/Law</th>
<th>0/Business</th>
<th>Semester II</th>
<th>16/Law</th>
<th>0/Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>D509</td>
<td>Property I</td>
<td>4</td>
<td>D513</td>
<td>Contracts II</td>
<td>3</td>
</tr>
<tr>
<td>D512</td>
<td>Contracts I</td>
<td>3</td>
<td>D521</td>
<td>LARC II</td>
<td>2</td>
</tr>
<tr>
<td>D520</td>
<td>LARC I</td>
<td>2</td>
<td>D533</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>D541</td>
<td>Torts I</td>
<td>4</td>
<td>N620</td>
<td>Constitutional Law</td>
<td>4</td>
</tr>
<tr>
<td>D707</td>
<td>Civil Procedure I</td>
<td>3</td>
<td>N708</td>
<td>Civil Procedure II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>16</td>
<td></td>
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</table>

**Semester III**

<table>
<thead>
<tr>
<th>6/Law</th>
<th>7.5/Business</th>
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</thead>
<tbody>
<tr>
<td>D645</td>
<td>Business Association I</td>
</tr>
<tr>
<td>D530</td>
<td>LARC III</td>
</tr>
<tr>
<td>Law Elective</td>
<td>2</td>
</tr>
</tbody>
</table>

**MBA Module 1A**

<table>
<thead>
<tr>
<th>3</th>
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<tbody>
<tr>
<td>3</td>
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<tr>
<td>3</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>1.5</td>
</tr>
<tr>
<td>13.5</td>
</tr>
</tbody>
</table>

**Summer 0/Law 3 Business**

**MBA Summer Module 1S**

| S555 Info Technology Managers | 1.5 |
| MBA Elective | 1.5 |
| MBA Elective | 3 |

**Semester V**

<table>
<thead>
<tr>
<th>7/Law</th>
<th>7.5 /Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>D632</td>
<td>Evidence</td>
</tr>
<tr>
<td>D722</td>
<td>Wills &amp; Trusts</td>
</tr>
</tbody>
</table>

**MBA Module 2A**

<table>
<thead>
<tr>
<th>3</th>
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</thead>
<tbody>
<tr>
<td>3</td>
</tr>
<tr>
<td>1.5</td>
</tr>
<tr>
<td>13 - 14.5</td>
</tr>
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</table>

**Semester VI**

<table>
<thead>
<tr>
<th>8/Law</th>
<th>6/Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Electives</td>
<td>8</td>
</tr>
</tbody>
</table>

**MBA Module 2B**

<table>
<thead>
<tr>
<th>1.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5</td>
</tr>
<tr>
<td>12.5 – 14.5</td>
</tr>
</tbody>
</table>

**Summer 0/Law 6/Business**
The dual degree program consists of a mixture of required and elective courses which provide the MBA/JD with a core of knowledge of the two professions and the flexibility to take courses that meet his or her goals for specialization. The first year of the program is spent in the School of Law. The courses taken are those traditionally required of first-year Law students: Contracts, Property, Torts, Civil Procedure, Criminal Law, and Legal Research and Writing. The remainder of the program is spent enrolled in both programs.

The Indiana University MBA Program upholds the belief that the MBA should be a generalist and that his or her education must encompass basic business disciplines and a thorough understanding in the functional areas of management operation. Although general objectives dominate the program the faculty recognizes that each person has different goals and interests. Provisions are made for some individualized tailoring of the program.

During the third and fourth years in the Law School, aside from meeting the State Bar admission requirements, the MBA/JD student has considerable freedom to plan his or her course work according to his or her professional goals. By combining electives in the Law School that are parallel or compatible with the MBA Program, the MBA/JD is able to plan a course of study which offers a true synthesis of business-legal issues. These planned electives, combined with the required core courses, provide the MBA/JD with the preparation to deal with the complex problems and issues faced in today's business-legal environment.

The MBA/JD is exempted from the required Ethics and Business Law course, L512.

**EXEMPTIONS**
Since the MBA program requires cohorts to move through the MBA program together, no exemptions for required course work are offered to entering MBA students for prior course work or work experience. However, MBA/JD Dual Degree students are waived from the ethics and law module and six additional hours of elective and ADC coursework.

**TRANSFER CREDIT**
Because the residency requirement for MBA students is 39 credit hours, no transfer credit into the Kelley School of Business is considered for the MBA/JD student. Graduate business course work taken at Indiana University before admission to the MBA program does not count toward the degree.
**ORIENTATION**
The incoming MBA/JD student should plan to attend the orientation program of the School of Law, held in August, at the beginning of his or her first year in the School of Law.

In the Kelley School of Business there is a required orientation scheduled at the beginning of Module 1A (the second year in the dual program).

**REGISTRATION PROCEDURES**
Students who are enrolled in the MBA/JD Dual Degree Program generally register through the School of Law. You may register for MBA courses under your graduate career through the Kelley School of Business. The MBA program usually provides an early course authorization period; and dual students are advised to obtain counseling in the Kelley School of Business and reserve MBA courses during that period to insure spaces in required MBA classes.

The courses within each MBA module are co-requisites; individual courses within a module cannot be registered for separately. The exception is elective course work in the Summer Modules and Module 3 for dual degree MBA/JD students.

**PROGRAM REQUIREMENTS**
Students are required to follow the program requirements and policies set forth for each program by its respective faculty. The Kelley School of Business and the School of Law each have student handbooks which set forth the program requirements and policies in force at the time the student matriculates.

The MBA student must earn a 2.75 or better cumulative grade point average for all MBA courses taken in order to remain in good standing in the MBA program. Law students must earn a 2.3 or better cumulative grade point average in law courses.

The Law School recorder records Law courses; business courses, by the Kelley School of Business recorder. MBA/JD students should contact the recorder in each of the schools at the end of each semester to insure that the grades have been recorded properly in each school.

The requirements for earning the MBA degree and the policies of the program (schedule adjustment, time limit for degree completion, etc.) are contained in the MBA Student Handbook, which can be downloaded from Internet at [http://kelley.iupui.edu/evemba/Handbook.cfm](http://kelley.iupui.edu/evemba/Handbook.cfm).

**GRADUATION REQUIREMENTS**
The MBA/JD student must meet the graduation requirements of each school individually including minimum grade point average and time limit policies. However, the MBA/JD must complete 39 hours of course work in the MBA program including:

1. Modules 1A, 1B, 2A, 2B, Summer Module 1S and 2S, and
2. Nine (9) credit hours of elective/ADC coursework.

Additionally, no transfer credit for elective course work will be considered for MBA/JD students.
IN ORDER TO BE GRANTED THE MBA AND THE JD DEGREE AS A DUAL DEGREE STUDENT, THE STUDENT MUST FILE FOR GRADUATION SEPARATELY WITH BOTH THE KELLEY SCHOOL OF BUSINESS AND THE SCHOOL OF LAW ACCORDING TO EACH SCHOOL’S DEADLINES AND POLICIES. BOTH DEGREES MUST BE CONFERRED CONCURRENTLY.

A dual degree student who chooses not to have the degrees conferred concurrently must meet the program requirements for each program as if he or she were a non-dual degree student.

Grade point averages in both schools are computed separately. The MBA/JD student will be enrolled as a student in the dual degree program as long as the student meets minimum standards for continuation in each school. In the rare case that a student is dismissed or withdraws from one program, the student may continue and complete the other program as long as the student meets the minimum standards in that school. However, the student would need to fulfill all requirements for regularly admitted students in the remaining program; requirements and benefits of the MBA/JD dual program would no longer apply.

Students are eligible for academic honors based on existing performance criteria in each school.

STUDENT ACTIVITIES
The MBA/JD student is eligible for membership in the student organizations and fraternities of each school as well as the Law Review, Moot Court teams, and the various clinics and external programs offered by each school. Current MBA/JD students are encouraged to select a representative to the MBA Student Advisor Board. This organization brings issues and concerns to the MBA faculty and program office.

FELLOWSHIPS AND FINANCIAL AID
Fellowship assistance is available through the School of Law. Some law students work as research assistants for School of Law faculty. The hours and compensation vary.

Occasionally, opportunities become available for temporary employment in the Kelley School of Business on a part-time basis. These opportunities typically involve work for the faculty as an assistant supporting research. The work commitment is typically ten hours per week for faculty support. Compensation is on an hourly basis. As these opportunities become available, the MBA Office will notify students via the bulletin boards in the Graduate Kelley School of Business and in the MBA newsletters/emails.

Revised 2/1/10